**HEALTHY LEARNING ACADEMY**

**Board of Directors Meeting – *August 30, 2016***

The meeting was called to order at *4:04* PM by Bettianne Ford.

# Welcome

* Board members present at the meeting: Bettianne Ford (President), Lucia Knowles (Secretary), Sharon Sperling (Treasurer), and Jacqueline Swank. Also present: Principal, Anni Egan. Board members absent: Bernd Liesenfeld.
* Persons signed in for public comment: new Kindergarten teacher- Susan Borganelli.

# Old Business

* + The Board approved Minutes from the June 22, 2016 meeting – **Sharon moved to approve the minutes, Lucia seconded. Motion carried.**
  + New Board Member packets were set up by Bettianne, Lucia, and Bernd and passed out to board members to review for further discussion next month.
  + We will review the position of the board representative and liaison next board meeting.

# New Business

* + Principal overview of playground progress. Anni will bring the top 3 proposals to the next board meeting
  + The board agreed to request an increase of the monthly credit card limit to $7,500. **Lucia moved to increase the monthly credit card limit to $7,500, Jacqueline seconded. Motion carried.**
  + Move to add a $1,000 to budget to professional fees in case (7300-310) we need an attorney. **Sharon moved to add a $1,000 professional fee to budget, Jacqueline seconded. Motion carried.**
  + The board approved the June budget with corrections. **Sharon moved to approve the June budget with corrections, Lucia seconded. Motion carried.**
  + The Board agreed to continue an ongoing relationship with the Arnold Law Firm.
  + Bettianne will set up the Strategic Plan meeting and will be brought to the November board meeting.
  + Carolyn Lichty resigned from the board and as Board Representative after the June 22, 2016 board meeting.
  + Anni Egan attempted to disable the HLA e-mail accounts of two former board members who have resigned and discovered the e-mail accounts were empty. The board discussed the need to preserve all communications and acknowledges that board members may not delete items from their assigned official HLA email account.
  + Board Rep Report- All is settling in nicely. Lynn will create an exit interview form for staff and families leaving.

# Adjourned 5:21 PM

***Future Meeting Dates***

September 20, 2016 4:30-6:00

October 19, 2016 4:30-6:00

November 15, 2016 4:30-6:00

*Minutes taken for the board meeting by Lucia Knowles*